

ALPINE CENTER MEETING FACILITY USE AGREEMENT

8:30 AM TO 10:30 PM

(STRICTLY ENFORCED)

1. Please Turn Off All Lights And Lock All Doors.
2. Put All Trash In Bags And Place In Trash Cans.
3. CALL OFFICE For Trash Pick-Up.
4. For A/C or Heat Please Use Timers To Turn On Or Turn Off Units Located Beside Each HVAC Unit.
5. TABLES AND CHAIRS CANNOT BE USED OUTSIDE!!
6. PLEASE PUT TABLES AND CHAIRS BACK IN PLACE IN A NEAT AND ORDERLY MANNER IN STORAGE ROOM*.

Inventory:

100 Metal folding chairs
50 Stackable chairs with arms
18 – 6 ft. long folding tables
5 – 5 ft. round folding tables
5 – 6 ft. round folding tables

7. **PLEASE DO NOT DRAG TABLES OR CHAIRS ACROSS THE FLOOR!
*ADDITIONAL CHARGES WILL BE INCURRED FOR DAMAGES TO FLOOR.**
8. Building Cannot Be Left Open Without Adult Supervision At All Times.
9. Only Beer, Wine, And Champagne Are Allowed In The Building. No Hard Liquor Or Kegs Allowed.

Agreement:

I understand that I am responsible for the above rules and for leaving the meeting facility in good clean condition and am responsible for returning the key to the chalet office.

* A \$75.00 cleaning fee will be charged if building is not left clean, and tables and chairs are not put away as directed. Additional damage charges may be incurred if damage to facility is found.

Thank You! Pine Mountain Club Chalets Management